

State Government Sustainable Procurement Program – Services 2012-13

The ECO-Buy State Government Program provides expertise, advice and support to help enable state government entities meet their policy commitments in the area of sustainable procurement. Since the Program started in 2008-09, we have worked with more than 40 Government departments and agencies. The range of assistance provided has included:

- Capacity building via in-house workshops
- Tailored advice on greening tenders
- Reviewing sustainable product options in State Purchase Contracts
- Assessing spend and determining sustainable procurement priorities
- Design of sustainable procurement tracking and reporting models

How it works

Recognising that every organisation has its own strategic objectives and priorities, the service offerings are flexible and allow you to put together the most appropriate package of services to meet your particular requirements. This model has been developed based on extensive feedback from Victorian Government stakeholders. It is designed to suit organisations who may be starting out in sustainable procurement as well as those who are more advanced.

NB – if you are outside Victoria, please contact us to discuss your requirements.

What does the program comprise of?

Base membership services

- Access to the ECO-Buy online Sustainable Procurement Assessment Tool (SPAT)
- On call verbal/written advice from ECO-Buy State Government Program Manager
- Invitations to State Government Network Meetings (a forum for sharing leading practice and knowledge)
- Discounts of up to 50% on ECO-Buy training workshops, conferences and forums
- Discounts of 20% on ECO-Buy consulting services
- Access to ECO-Buy resources (e.g. case studies and purchasing category guides)
- Access to Member Discussion Forum
- Membership logo and certificate

Additional services

To be provided as part of a packaged service or stand-alone.

* Half-day workshops tailored to your organisation's objectives –

Choose from the following range of topics:

- 🍃 Introduction to green/sustainable procurement
- 🍃 Embedding sustainability considerations in contracts and tenders
- 🍃 Measurement systems for sustainable procurement
- 🍃 Assessment and prioritisation for green/sustainable procurement **plus** a tailored report including outcomes and actions
- 🍃 Other topics may be provided upon request

Gap assessment and action plan

- 🍃 Review of your organisation's implementation of sustainable procurement against leading practice
- 🍃 Identification of next steps and development of implementation plan

Packaged services

The packaged services are comprised of the base membership services (details on page one), plus additional services at a discounted rate.

Package One

- 🍃 Base membership services **plus**
- 🍃 Gap assessment and action plan

Package Two

- 🍃 Base membership services **plus**
- 🍃 Gap assessment and action plan **plus**
- 🍃 One half-day workshop* **plus**
- 🍃 Two hours of consulting expertise

The selected package of services must be used within 12 months from commencement. Unused entitlements cannot be carried over into subsequent years.

What is the Sustainable Procurement Assessment Tool (SPAT)?

- 🍃 Benchmarks your procurement systems and processes against leading practice
- 🍃 Included in every packaged service and is accessed online

How can I find out more?

For fees and additional information, contact Lilli McCubbin, ECO-Buy State Government Program Manager, on 03 9349 0410 or email stategov@ecobuy.org.au www.ecobuy.org.au